

**FURNISH AND DELIVER ONE (1) FOUR (4)-DOOR PASSENGER MINIVAN
FOR THE HAWAII STATE DEPARTMENT OF EDUCATION
COMMUNICATIONS BRANCH ON THE ISLAND OF OAHU
IFB D23-129**

Chief Procurement Officer
Hawaii State Department of Education
Honolulu, Hawaii 96813

To Whom It May Concern:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications, Special Conditions, and General Conditions attached hereto and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: **(Check ✓ one only)**

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR**
- A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, and, if applicable, registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.
- State of incorporation: _____

Offeror is:

- Sole Proprietor Partnership Corporation Joint Venture Other

Federal I.D. Number: _____ Hawaii General Tax License I.D. Number: _____

Payment address (other than street address below): _____

City, State, Zip Code: _____

Business address (street address): _____

City, State, Zip Code: _____

Date: _____

Respectfully submitted:

Phone Number: _____

Authorized (Original) Signature

Fax Number: _____

Name and Title (Type or Print)

E-mail Address: _____

*

Exact Legal Name of Company (Offeror)

*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed: _____

Offeror: _____

EXHIBIT A
OFFEROR INFORMATION

Offeror shall provide a completed Exhibit A, including attachments if applicable, within three (3) working days from STATE's request.

A. AUTHORIZED DISTRIBUTOR OR DEALER

At the time of bidding, Offeror shall be either a manufacturer or a manufacturer-authorized distributor or dealer of the vehicle offered.

Documentation from the manufacturer which verifies Offeror's status as an authorized distributor attached Yes

B. LICENSE (Chapter 437, HRS)

At the time of bidding, and throughout the contract period, Offeror shall have any and all current and valid license(s) required by law to properly and legally effectuate/conduct the sale and/or transfer of the vehicle subject to this invitation for bid and any resulting contract. Offeror shall provide all necessary documentation (e.g., copy of license(s)) to substantiate compliance with this requirement. This shall include any requirements under Chapter 437, HRS, as amended, which provides for the regulation and licensing of motor vehicle manufacturers and distributors and their branches and representatives, motor vehicle dealers, salesmen, auctions and auctioneers and any other persons engaged in the business of selling or purchasing motor vehicles in the State of Hawaii.

License Number _____

Copy of License attached Yes

C. OFFICE LOCATION

At the time of bidding, and throughout the contract and warranty period, Offeror shall have an office in the State of Hawaii from where business is conducted and from where the company is accessible to telephone calls for complaints or requests that need immediate attention. An answering service is not acceptable.

Address Line 1 _____

Address Line 2 _____

Address Line 3 _____

Office Telephone Number _____

Other Phone Number _____

Offeror: _____

D. AUTHORIZED SERVICE FACILITY

At the time of bidding, and throughout the contract and warranty period, Offeror shall have service and repair facilities on the Island of Oahu and have at least one manufacturer-trained technician, able to service and repair the subject vehicle. Offeror must have access to an inventory of parts for the repair and maintenance of the subject vehicle.

Company Name _____

Address Line 1 _____

Address Line 2 _____

Address Line 3 _____

Office Telephone Number _____

Other Phone Number _____

E. PERSONNEL

Offeror shall designate at least one (1) employee as the STATE point of contact (POC) for this contract. This individual shall be based in the State of Hawaii and available during regular business hours, 7:45 a.m. to 4:30 p.m. HST, Monday through Friday excluding holidays, and shall have the knowledge, experience and authority to answer questions, resolve problems, and provide follow-up assistance regarding and relating to the sale, warranty servicing, maintenance and repair of the subject vehicle.

POC Name _____

Office Telephone Number _____

Cell Phone Number _____

Email Address _____